COBA LEADERSHIP TEAM MINUTES

October 9, 2017

Present: Gloria Buchanan
,
 Mark Frank, Kurt Jesswein, Gerald Kohers, Mitchell Muehsam, and Joey
Robertson
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1.
 Approval of Minutes. Minutes were modified and approved
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2.
 Soft Skills
. The Dean asked
 the Leadership Team what the
 next step
s
 should be in regards to the
findings from the committees on soft skills: critical thinking, communication, and teamwork &
leadership. The Leadership Team reiterated the comment during the Learning Retreat
 that a rubric
for teamwork and leadership stills need to be finalized. The possibility of creating
 a matrix listing

every COBA course
 and identifying which soft skills are addressed in the
 courses was discussed. If
such a matrix is to be created, the
Dean will send
 an email to the faculty on the process and timing
to complete the matrix. At the next meeting, the Leadership Team
 will finalize the members of the
GATS.